

ERVING SCHOOL COMMITTEE

TUESDAY, September 21, 2021
7:00 p.m.

Remote Meeting - Google Hangouts Meet
Public can Join: <http://meet.google.com/fqd-hrit-bsp>
or by phone: 1 208-243-8917 PIN: 163 576 465#

*****THIS MEETING WAS RECORDED**

Present: Erik Semb, Chair; Jennifer Eichorn, Catherine McLaughlin, David Chagnon, Katelyn Mailloux, Members; Jennifer Culkeen, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; Lisa Candito, EES Principal; Brittanie Mimitz, Minute Taker; Steve Kaczmarczyk, Rinky Black, Becky Alan, Julian Mendoza, Beth Flaherty, Elizabeth Desorgeor, Stephanie Barry, Tracy Sahareseski, Melissa Mazella, Wendy Upham, Mackenzie Bailey; EES staff members.

FINAL MEETING MINUTES

A. Call Meeting to Order- The meeting was called to order at 7:03 p.m. by Erik. AIF.

B. Pledge of Allegiance- The pledge of Allegiance was recited by all.

C. Public Hearings- None

D. Approval of Minutes from

· June 8, 2021* · June 21, 2021* · August 26, 2021*

A motion was made by Jenn to accept the minutes from June 8th, June 21st, and August 26th, 2021. The motion was seconded by David. AIF.

E. Warrants –

Voucher Number Date Total

126 6/24/2021 \$117,296.70

101 7/8/2021 \$75,764.13

102 7/22/2021 \$74,606.82

103 8/5/2021 \$75,508.90

104 8/19/2021 \$75,355.64

105 9/2/2021 \$104,302.03

Voucher Number Date Total

1001 7/1/2021 \$5,205.46

1002 7/13/2021 \$6,112.86

1003 7/26/2021 \$87,153.65

1004 8/9/2021 \$57,491.64

1005 9/9/2021 \$11,687.87

1006 9/8/2021 \$31,627.03

1007 9/20/2021 \$9,506.46

1008 9/20/2021 \$2,880.18

1047 5/17/2021 \$7,660.65

1048 6/1/2021 \$1,874.08

1049 6/1/2021 \$45,037.83

1050 6/15/2021 \$697.60

1051 6/15/2021 \$6,618.73

1052 6/29/2021 \$37,437.54

1053 6/30/2021 \$17,533.35

1102 9/8/2021 \$14,339.80

1101 8/9/2021 \$5,149.80

1120 6/30/2021 \$10,637.00

1119 6/15/2021 \$14,453.46

F. Report of the Gill-Montague Representative- No Representative at this time.

G. Collaborative for Educational Services Report- No Report available.

H. Regionalization Update- The meeting is happening at the same time as this meeting. Jenn will read over minutes and give a report at the meeting next month.

I. Capital Planning Committee Update- Lisa met with Brian Smith last week to outline where we are currently in terms of capital planning; what needs to be wrapped up; and what we want to start for this year.. They also met to discuss the installation of the carpet and tilt kettle on Sept. 14, 2021. The same company that has been installing the new sidewalks in town will repair the sidewalks at school over the long weekend. Lisa and Brian have been working with an Engineer to update and finish the HVAC system for this year. It is not currently cost effective and needs to be repaired often.

J. Superintendent's Report- The Superintendent shared that Virtual Opening Day with all of Union #28 was a success. It was nice to see everyone. Disability advocate Jonathan Mooney was the virtual keynote speaker. He was very well received. The SR3 grant application is due October 4th, 2021. There have been 2 meetings of the idea sharing committee and another with the community stakeholder listening group. That helped to narrow the focus of where the SR3 grant money will be spent. They will be meeting with Principals this week to finalize the application. On Thursday the Superintendent will be

attending a Rural Superintendents Group. Area Legislatures will be there. Doug Tanner who is on the Finance Committee in Wendell as well as a Representative from Leverett will be speaking along with the Superintendent. They will give a five minute presentation on funding for small rural schools, issues around chapter 70 funding, the rising cost of special education and the impact of The Student Opportunity Act on Municipalities. It will be a hybrid model. They are Finalizing the last of the move from 18 Pleasant St. Some items will be placed in storage and others have been declared surplus.

K. Director of Finance and Operations Report*- Bruce stated that he has been working on the SR3 funding applications. Erving is set to receive \$190,000 over the next 3 years. The phones for the new phone system have come in. Bruce is going to work with Lisa to get them installed. Bruce has been working with the custodians on the HVAC system. There is a new Payroll and Personnel person in the finance department. Her name is Jocelyn Zukowski. Working on finalizing the move out of Pleasant Street. There are lots of boxes to move out.

L. Principal's Report- Current enrollment is 131 students and 51 staff members. Lisa Bartlett retired at the end of the year leaving an opening in 4th grade. Lynn Osky started at Erving last week as the new School Psychologist. She will be split between Erving and Swift River along with the adjustment counselor Jamie Lafavre. EES passed its first fire drill of the school year. There are a few things to work on but other than that they received a thumbs up from the fire department. Monday September 27, 2021 will be the first full day for 3 year olds. Two students decided to enroll in the program. There will be 10 students in Mrs. Butynskis classroom and 11 students in Mrs. Buells pre-k class. There has been a case of COVID at EES. Gale did an amazing job keeping everyone safe and reaching out to all families. Gail is working with other schools to begin COVID testing at school. There are three different tests that will be performed. 31 students have signed up so far. There will be an informational session tomorrow night for families. As of the 16th Gail has sent 21 students for testing. Cases of COVID in Franklin county have been increasing.

M. Budget and Personnel Committee Report

· Next Meeting Date – October 18, 2021

N. Union #28 Committee Report- The Superintendent received her evaluation and presented the Superintendent's goals and talked about efficiencies across Union #28.

· Next Meeting Date – November 15, 2021

O. Old Business- None

P. New Business-

· **P.I.E.E. Report-** P.I.E.E. just finished a successful mum fundraiser. Thank you to Mill River Farm for partnering with us again to provide a beautiful product. We were able to donate the leftover mums to put in the cement planters at EES. Thank you to Rinky Black for keeping them watered and planting them! P.I.E.E. also provided All students and staff members with a new Erving Eagle mask to begin the year. Our first meeting is Monday, October 4th, 2021 at 6:00p.m. We are hoping to find ways to increase parent participation and encourage people to get involved.

· **Home School Applications – Vote** A motion was made by Katie to approve the homeschool applications for both students. The motion was seconded by David. AIF.

· **Negotiation Sub-Committee Member Selection – Discussion and Vote** A motion was made by Katie to approve voting David and Jenn in as negotiation sub-committee members. The motion was seconded by Katelynn. AIF.

Q. Policy Review and Update

Policy Review and Update

First Reading on:

- DGA – Authorized Signatures*
- DI – Fiscal Accounting and Reporting*
- DJ – Purchasing*
- EB - Accident Safety Program*
- EBCD – Emergency Closings*
- ECA – Buildings and Grounds Security*
- EFC – Free and Reduced Price Food Services*
- EFD – Meal Charge Policy*
- FA – Facilities Development Goals*

Second Reading, First Vote on:

- CH – Policy Implementation*
- CHCA – Approval of Handbooks and Directives*
- CHD – Administration in Policy Absence*
- DA – Fiscal Management Goals*
- DB – Annual Budget*

A motion was made by Erik and seconded by David to accept policies CH, CHCA, CHD, DA, and DB. AIF.

R. Future Business

· **Next School Committee Meeting Date: Tuesday October 19, 2021 – 7:00 p.m.**
· Erving Policy Committee – **Tuesday, October 19, 2021 – 6:30 p.m.**

S. Executive Session

· **To discuss strategy with respect to litigation**

T. Adjournment- A motion was made by Katie and seconded by David to adjourn the meeting and move to executive session not to return to the general meeting.

Roll-call out: E. Semb, D. Chagnon, C. McLaughlin, K. Mailloux-Little, J. Eichorn,

*** Enclosures**

Respectfully submitted,

Brittanie Mimitz

Minute Taker